CENTRAL ARIZONA MEDICAL ASSOCIATES, P.C.

NAME(First, Middle, Last)_____ ☐ MALE ☐ FEMALE

ADDRESS, CITY, STATE, ZIP CODE_____

DATE OF BIRTH:____/____/____EMAIL ADDRESS_____

HOME PHONE_____CELL PHONE_____

May we leave a message? ☐ Yes ☐ No May we leave a message? ☐ Yes ☐ No

PCP NAME_____REFERRING SPECIALIST_____
(Primary Care Physician)

☐ Single ☐ Married ☐ Divorced ☐ Life Partner ☐ Widowed NAME OF SPOUSE_____

EMPLOYER NAME_____EMPLOYER PHONE NUMBER_____

EMPLOYER ADDRESS_____

EMERGENCY CONTACT INFORMATION:

NAME_____ PHONE NUMBER_____ RELATIONSHIP _____

_____

Per CMS regulations we are required to ask for the following data. If you prefer not to share this information, please select the option 'I Decline'.

☐ I DECLINE TO REPORT

RACE
- ☐ AFRICAN AMERICAN
- ☐ AMERICAN INDIAN OR ALASKAN NATIVE
- ☐ ASIAN
- ☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
- ☐ WHITE
- ☐ OTHER _____

ETHNICITY
- ☐ NOT HISPANIC OR LATINO
- ☐ HISPANIC OR LATINO

PREFERRED LANGUAGE:
- ☐ ENGLISH
- ☐ OTHER_____

PRIMARY INSURANCE

INSURANCE NAME_____

ID #_____

GROUP #_____

COPAY AMOUNT $_____

ADDRESS_____

_____

PHONE #_____

SUBSCRIBER NAME_____

SUBSCRIBER'S DATE OF BIRTH____/____/____

SUBSCRIBER'S EMPLOYER_____

RELATIONSHIP: ☐ SELF ☐ SPOUSE ☐ PARENT ☐ CHILD

SECONDARY INSURANCE

INSURANCE NAME_____

ID #_____

GROUP #_____

COPAY AMOUNT $_____

ADDRESS_____

_____

PHONE #_____

SUBSCRIBER NAME_____

SUBSCRIBER'S DATE OF BIRTH:____/____/____

SUBSCRIBER'S EMPLOYER_____

RELATIONSHIP: ☐ SELF ☐ SPOUSE ☐ PARENT ☐ CHILD

INSURANCE AUTHORIZATION: I HEREBY AUTHORIZE CENTRAL ARIZONA MEDICAL ASSOCIATES TO FURNISH INFORMATION TO INSURANCE CARRIERS REGARDING MY ILLNESS AND TREATMENTS AND ALSO ASSIGN TO THE MEDICAL PROVIDERS PAYMENTS FOR MEDICAL SERVICES FOR MYSELF OR DEPENDENTS. I UNDERSTAND THAT I AM RESPONSIBLE FOR ANY COPAYMENTS, COINSURANCE AND DEDUCTIBLES.

NO–SHOW/LATE CANCELLATION POLICY: I UNDERSTAND THAT IN THE EVENT I AM UNABLE TO KEEP MY SCHEDULED APPOINTMENT, I MUST GIVE 24 HOURS NOTICE AND THAT FAILURE TO DO SO WILL RESULT IN A $35.00 FEE.

_____ _____

PATIENT, PARENT, OR GUARDIAN SIGNATURE DATE

CENTRAL ARIZONA MEDICAL ASSOCIATES, P.C.

PATIENT NAME:_____

PART 1 – CONSENT TO APPOINTMENT REMINDERS:

Central Arizona Medical Associates partners with TeleVox® to provide appointment reminders via your telephone. As an added feature, you are able to confirm or cancel your appointment when you receive your appointment reminder. Please initial one of the selections below:

I CONSENT to receiving courtesy appointment reminders:

_____**- Your Initials**

OR

I PREFER NOT to receive courtesy appointment reminders:

_____**- Your Initials**

PART 2 – NOTICE OF PRIVACY PRACTICES:

I hereby acknowledge that I am aware that Central Arizona Medical Associates is HIPAA compliant and that I was given the opportunity to review the Notice of Privacy Practices. I understand that I may request a written copy of the Notice of Privacy Practices at any time.

_____ _____

SIGNATURE **DATE**

PART 3 – DISCLOSURE OF YOUR HEALTH CARE INFORMATION:

This section allows you to decide who has access to discuss your Health Care Information, Treatment Plans, and Financial Billing Information or you may select that no one has access to your information. Please select one of the following and sign below.

_____ No one has access to my Health Care Information.

OR

_____ I hereby grant permission to Central Arizona Medical Associates to discuss my Health Care Information with the following individual(s):

_____ _____

Name **Relationship**

_____ _____

Name **Relationship**

_____ _____

Name **Relationship**

_____ _____

SIGNATURE **DATE**

CENTRAL ARIZONA MEDICAL ASSOCIATES, P.C.

Notice of Privacy Practices

To our patients: This notice describes how health information about you (as a patient of this practice) may be used and disclosed and how you can obtain access to your health information. This is required by the Privacy Regulations created as a result of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Our commitment to your privacy

Our practice is dedicated to maintaining the privacy of your health information. We are required by law to maintain the confidentiality of your health information.

We realize that these laws are complicated, but we must provide you with the following important information:

Use and disclosure of your health information in certain special circumstances

The following circumstances may require us to use or disclose your health information:

1. To public health authorities and health oversight agencies that are authorized by law to collect information.

2. Lawsuits and similar proceedings in response to a court or administrative order.

3. If required to do so by a law enforcement official.

4. When necessary to reduce or prevent a serious threat to your health and safety of another individual or the public. We will only make disclosures to a person or organization able to help prevent the threat.

5. If you are a member of U.S. or foreign military forces (including veterans) and if required by the appropriate authorities.

6. To federal officials for intelligence and national security activities authorized by law.

7. To correctional institutions or law enforcement officials if you are an inmate or under the custody of a law enforcement official.

8. For Workers Compensation and similar programs.

Your rights regarding your health information.

1. Communications. You can request that our practice communicate with you about your health and related issues in a particular manner or at a certain location. For instance, you may ask that we contact you at home rather than work. We will accommodate reasonable requests.

2. You can request a restriction in our use or disclosure of your health information for treatment, payment or health care operations. Additionally, you have the right to request that we restrict our disclosure of your health information to only certain individuals' involved in your care or the payment for your care, such as family members and friends. We are not required to agree to your request; however if we do agree, we are bound by our agreement except otherwise required by law, in emergencies, or when the information is necessary to treat you.

3. You have the right to inspect and obtain a copy of the health information that may be used to make decisions about you, including patient medical record and billing records, but not including psychotherapy notes. You must submit your request in writing to *Central Arizona Medical Associates / Dr. George Parides, Privacy Officer, 3638 E. Southern Ave Ste C108 - Mesa AZ 85206.*

4. You may ask us to amend your health information if you believe it is incorrect or incomplete and as long as the information is kept by or for our practice. To request an amendment, your request must be made in writing and submitted to *Central Arizona Medical Associates / Dr. George Parides, Privacy Officer, 3638 E. Southern Ave Ste C108 - Mesa AZ 85206.* You must provide us with a reason that supports your request for amendment.

5. Right to a copy of this notice. You are entitled to receive a copy of this Notice of Privacy Practices. You may ask us to give you a copy of this Notice at any time. To obtain a copy of this Notice, contact our front desk receptionist.

6. Right to file a complaint. If you believe your privacy rights have been violated, you may file a complaint with our practice or with the Secretary of the Department of Health and Human Services. To file a complaint with our practice, contact Central *Arizona Medical Associates / Dr. George Parides, Privacy Officer, 3638 E. Southern Ave Ste C108 - Mesa AZ 85206*. All complaints must be submitted in writing. You will not be penalized for filing a complaint.

7. Right to provide an authorization for other uses and disclosures. Our practice will obtain your written authorization for uses and disclosures that are not identified by this Notice or permitted by applicable law.

If you have any questions regarding this Notice or our health information privacy policies, please contact *Dr. George Parides* at 480-834-0771.